

Minutes
Board of Directors
National Council of Lawyer Disciplinary Boards, Inc.
January 21, 2009
12:00 Noon (EST)
Telephone Conference Call Meeting

Present: Elaine M. Bixler, President; Julianne K. DeCore, President-Elect; Elizabeth M. Row, Secretary; Julie Shankland, Treasurer; Directors, Christine E. McKeeman and Maureen Mulvenna; and the Honorable Ronald W. Stovitz and John F. Van Bolt, Past Presidents. Gayle Vickers and Jackie Truitt, members of the staff of the Texas Board of Disciplinary Appeals also attended the meeting. The meeting convened at 12:05 p.m. and concluded at 1:05 p.m.

Minutes: Ms. DeCore moved that the minutes of the December 17, 2008 be approved as written. Ms. Shankland seconded the motion, and the motion unanimously passed.

Treasurer's Report: Ms. Shankland reported that the checking account balance of the NCLDB currently is \$8,405.18. She has \$2,200.00 in deposits to make, which will bring the anticipated balance to \$10,605.18. Recent expenses include a \$179.40 charge for the website and a \$114.00 charge for one-half of the speaker's airfare, which total to \$293.40. Ms. Shankland also indicated that the NCLDB will owe one-half of the hotel bill for the speaker's hotel room for the annual meeting.

Ms. Shankland also reported that registrants are asking if they can pay on-line via credit card for the annual meeting. This option is not available this year, but should be considered in the future.

Committee Appointments:

a. Membership Committee: Ms. Row, the chair of the committee, reported that membership invitation letters, along with the program for the upcoming annual meeting, will be sent to prospective members. The letter will invite the prospective members to visit our website to view the programs from past annual meetings as well.

b. Communications Committee: Ms. Vickers reported that she has developed a listserv mailing list for the NCLDB officers and another mailing list for NCLDB members. Ms. Shankland will give Ms. Vickers the email addresses from the annual meeting registration forms, and Ms. Vickers will send an invitation to these individuals to join the listserv forum. She will also send an invitation to those who attended last year's annual meeting to join the forum.

c. Nominating Committee: Ms. Branda, chair of the committee, reported that there is an open director's position. The term of the position is for three years. Ms. DeCore volunteered to contact Michael Fredrickson of Massachusetts about serving on the Board in this position.

d. Program Committee: Ms. DeCore, chair of the committee, reported that Bonnie Frost will join the annual meeting program, participating in the “Hot Topics” panel on confidentiality.

Ms. Shankland offered to send Ms. DeCore articles on metadata from Washington to include in the program materials. She also will provide Ms. Shankland with a summary concerning how her state handles the confidentiality of information sent to board and hearing committee members.

Ms. Bixler offered to bring the projector and Ms. Shankland offered to bring the laptop computer for the power point presentations at the annual meeting. The hotel will provide the screen and the cart. Ms. DeCore will put all program materials she receives on CDs for the registrants. Ms. McKeeman discussed the lunch menu, which will cost approximately \$40.00 per person. A headcount for lunch is needed by February 8, 2009. Ms. McKeeman also offered to check on the screen, cart and microphone for the podium at the hotel.

New Business: None.

Next Board Meeting: The next meeting will be held at the Sixth Annual Meeting on February 12, 2009 in Boston, Massachusetts. The meeting will begin at 9:00 a.m.

Respectfully submitted
this 5th day of May, 2009,

Elizabeth M. Row
Secretary

/emr