

Draft Minutes
Board of Directors Meeting
National Council of Lawyer Disciplinary Boards, Inc.
January 5, 2010
1:00 pm (EDT)
Telephone Conference Call Meeting

Present: Julianne K. DeCore, President; Elaine M. Bixler, Immediate Past President; Julie Shankland, President-Elect; Christine E. McKeeman, Secretary; Maureen Mulvenna and Michael Fredrickson, Directors, Elizabeth Branda, Past President. The meeting convened at 1:05 p.m. EST and concluded at approximately 1:55 p.m.

Minutes: Ms. Bixler moved to approve the minutes from December 1, 2009, with three corrections, and Mr. Fredrickson seconded the motion. The minutes from December 1, 2009 were unanimously approved.

Treasurer's Report: Mr. Van Bolt reported by email prior to the meeting that the bank account balance is \$10,618.75. Disbursements were a deposit payment of \$500 to the Buena Vista Palace Hotel and \$179.40 to Infoquest for the website hosting annual contract. Receipts totaling \$1,350 (9 conference registrations at \$150 each) were received.

Members indicated that several additional registrations have been sent.

Committee Reports:

Membership. Ms. McKeeman reported that there are no new members since the last meeting, although the Colorado renewal may still be pending. She will contact Mr. Van Bolt to confirm whether he has received Colorado's renewal. Ms. McKeeman also reported that she has already sent the notice letters to current members with the proposed slate of officers for 2010-2011. Ms. Bixler will contact Judge Stovitz concerning Judge Remke possible serving as a director. If Judge Remke cannot serve, Ms. Bixler will contact Louisiana for a possible candidate.

Communication. Ms. Bixler reported that the committee is still planning to prepare a newsletter handout for the conference with a feature story on D.C.'s new case management system as soon as they receive the information.

Program. Ms. Shankland reported that she has had conference calls with all the presenters and has received most of their bio information and about 75% of the materials. Ms. DeCore will send her the files to format a label for the materials CD. Ms. DeCore will prepare introductions for each program session except the joint session with NOBC. Ms. DeCore is also collecting cases for the Hot Topics session and will try to get those added to the materials CD.

Annual Meeting Logistics – Orlando. The group selected items from the wraps buffet menu which Ms. McKeeman will send to the Buena Vista and confirm whether there is any additional charge for the buffet. She will also request a podium with wireless microphone, a speakers' table with three microphones, and a registration table. Ms. Shankland will confirm whether any speaker requires equipment for a PowerPoint presentation. Ms. Bixler will circulate and update a list of officers' cell phone numbers. Ms. DeCore, Ms. McKeeman, and Ms. Truitt will plan to meet with the hotel meeting representative on Thursday afternoon to finalize arrangements.

At this time, MI, LA, TX, NJ, D.C., IL, PA, MA, WA, and CA will have members attending. HA is a possible. Ms. Branda suggested contacting current members who do not register.

Credit for continuing legal education will be handled by individual members with their own bar associations.

New Business: No new business.

Next Board Meeting: The next meeting will be held at the annual conference on Friday February 5, 2010 in Orlando, FL.

Ms. DeCore adjourned the meeting at approximately 1:50 p.m.

Respectfully submitted this 5th day of February, 2010,

Christine E. McKeeman
Secretary