

Meeting of the Board of Directors of NCLDB  
(via conference call)  
December 22, 2003

Directors participating: Ron Stovitz (California), Betty Branda (Washington, DC), John Van Bolt (Michigan), Elaine Bixler (Pennsylvania); Sally Akins (Georgia); and Karen Watkins (Texas).

Others participating in the call: Gayle Riley Vickers, assistant secretary (Texas) and Gaines West (ex officio, Texas).

Those not participating: George Riemer (Oregon); Scott Drexel, general counsel (California); Dan Gaff (California).

I. Status report on membership.

We have eight members already, and may have more after the holidays.

II. Setting Registration Fee for the February 5 meeting.

A. Gayle reported that we have \$2,819 in hard costs not including duplication of materials; dividing that sum by the 50 attendees we anticipate having results in \$57 per person.

B. Karen raises the issue of providing discounts on registration fees to those whose jurisdictions are members as a means of encouraging membership. After some discussion, the group decides not to differentiate at this point. Ron moves that the registration fee be \$95.00 per person; Karen seconds the motion, and it passes unanimously.

III. Mailing of program and official meeting notice. The group discusses what items should be included in the notice of the annual meeting. It was agreed to include another membership application with the notice of meeting.

When the group discussed the proposed slate of officers, Betty indicated that, because of budgetary constraints, she would not be able to serve as president-elect because she had been unable to obtain funds for another lawyer in her office. It was discussed how to address the situation, focusing on the need to have a staff representative fill the position. John agreed to be proposed as president-elect, and Betty agreed that she could serve as a director.

George and John suggested that hotel information previously provided to them by the Texas staff be included, as well as a mention that persons planning on attending could register for the ABA Mid-Year meeting and, then, book hotel rooms from that web site. The notice should also mention that we have not negotiated a block of rooms, and that, if eligible, persons might be able to obtain a governmental rate on their rooms by registering through the ABA.

Meeting adjourned.